

Security Administration Changes for HRMS Upgrade (Launch B)

Launch B provides new functionality for E-Recruiting and Grievance Professional Users:

- ❖ E-Recruiting through the HRMS Portal (Available 10/22/08)
- ❖ Some E-Recruiting and Grievance reports available through the HRMS Portal BI_Reports tab (coming soon)

Users who want to take advantage of this new functionality may need additional accounts and new roles in the HRMS Portal and in Business Intelligence (BI).

Below is a summary of the userid accounts and setup needed to access this new functionality. For specific details on how to set up each user, please refer to the appropriate sections of the Agency Security Administrator Handbook. Agency Security Administrators must complete these steps.

E-RECRUITING USER – Access via the Portal - NO authorization for BI Reports

CLIENT	USERID ACCOUNT	ROLES (One or More)
EP0	8-digit Pernr account	SERP_RCF_ASSESSMENT SERP_RCF_DE_ADMIN_LIMITED SERP_DE_RCF_JOB_SEEKER_SUPPORT SERP_RCF_DECISION_MAKER SERP_RCF_MGR_AS_RECRUITER SERP_RCF_RECRUITER SERP_RCF_RECRUITER_LIMITED SERP_RCF_RECRUITER_SUPPORT SERP_RCF_REQ_REQUESTER
BIP	8-digit Pernr account Note: may have other BI roles for HR/FI/GR/ER	ZS_BI_GENERAL_ACCESS
HRMS PORTAL	Professional UserID - There are two different types: LDAP UserID: This account already exists in the portal. Users that are part of the state's Active Directory tree access the portal with their email address and network password. UME UserID: Agency Portal User Administrators create this account. The format for UME accounts are: agency domain\username (for example dop\mickeym).	ER_Assessment_GRP ER_DeCentralAdminLimited_GRP ER_DeCentralJSSupport_GRP ER_DecisionMaker_GRP ER_ManagerAsRecruiter_GRP ER_Recruiter_GRP ER_RecruiterLimited_GRP ER_RecruiterSupport_GRP ER_RequisitionRequest_GRP
	Map the Professional User account to their BIP Pernr UserID	

E-RECRUITING USER – Access via the Portal - Authorization for BI Reports

CLIENT	USERID ACCOUNT	ROLES
EP0	8-digit Pernr account	SR3P_DE_REPORTS_AGYWIDE And/or SR3P_DE_REPORTS_LTD
BIP	8-digit Pernr account	ZS_BI_####_END_USER (#### is 4 or 5 digit agency number) ZS_BI_####_WBWT ZS_BI_SOW_WBWT ZS_BI_GENERAL_ACCESS ZS_BI-ER_ANALYSIS (Infocube role)
	Notes: If this is an existing BI User who has a POWER_USER or END_USER role, you only need to add the ZS_BI-ER_ANALYSIS role. Depending on other requirements, the user may also have FI and/or HR and/or GR Analysis roles. Centralized E-Recruiting roles are handled by DOP.	
HRMS PORTAL	Professional UserID - LDAP or UME	BI_REPORTS_GRP
	Map the Professional User account to their BIP Pernr UserID	

GRIEVANCE USER – Access via the Portal - Authorization for BI Reports

CLIENT	USER ACCOUNT	ROLES
RP0	8-digit Pernr account	SR3P_DE_GRIEVANCE_ADMIN or SR3P_DE_GRIEVANCE_INQ
BIP	8-digit Pernr account	ZS_BI_####_END_USER (#### is 4 or 5 digit agency number) ZS_BI_####_WBWT ZS_BI_SOW_WBWT ZS_BI_GENERAL_ACCESS ZS_BI-GR_ANALYSIS (Infocube role)
	Notes: If this is an existing BI User who has a POWER_USER or END_USER role, you only need to add the ZS_BI-GR_ANALYSIS role. Depending on other requirements, the user may also have FI and/or HR and/or ER Analysis roles. Centralized Grievance roles are handled by DOP.	
HRMS PORTAL	Professional UserID – LDAP or UME	BI_REPORTS_GRP
	Map the Professional User account to their BIP Pernr UserID	

DECENTRALIZED SECURITY ADMINISTRATORS

CLIENT	USER ACCOUNT	ROLES
RP0	8-digit Pernr account Add entry in the OOSB (T77UA) with the appropriate authorization data profile	SR3P_XXXX_USER_ADMIN (SU01 & OOSB administration) SR3P_XXXX_AUTH_ADMIN (PFCG role administration)
BIP	8-digit Pernr account	ZS_BI_####_USER_ADMIN ZS_BI_GENERAL_ACCESS
EP0	8-digit Pernr account	SERP_USER_ADMIN
HRMS PORTAL	Professional UserID – LDAP or UME	User Admin Role on the Assigned Roles tab